



# UNIVERSITI TUN HUSSEIN ONN MALAYSIA

## FINAL EXAMINATION SEMESTER I SESSION 2009/2010

SUBJECT : TECHNICAL COMMUNICATION 1

CODE : UMB 1112

COURSE : DDM/DDT/DEE/DET/DFA/DIT

EXAMINATION DATE : NOVEMBER 2009

DURATION : 2 HOURS

INSTRUCTION : (A) ANSWER ALL QUESTIONS IN  
THIS QUESTION BOOKLET

(B) WRITE YOUR NAME & MATRIC  
NUMBER ON EVERY PAGE

THIS EXAMINATION PAPER CONSISTS OF 10 PAGES

**FACULTY OF SCIENCE, ARTS AND HERITAGE  
UNIVERSITI TUN HUSSEIN ONN MALAYSIA**

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Name of Candidate : .....

Identity Card No : .....

Matric No. : .....

Subject Code : .....

Date/Time : .....

Name of Lecturer : .....



Name: \_\_\_\_\_

Matric No: \_\_\_\_\_

(c) Influenza A H1N1

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(20 marks)

**Q2** Match the correct term and its function.

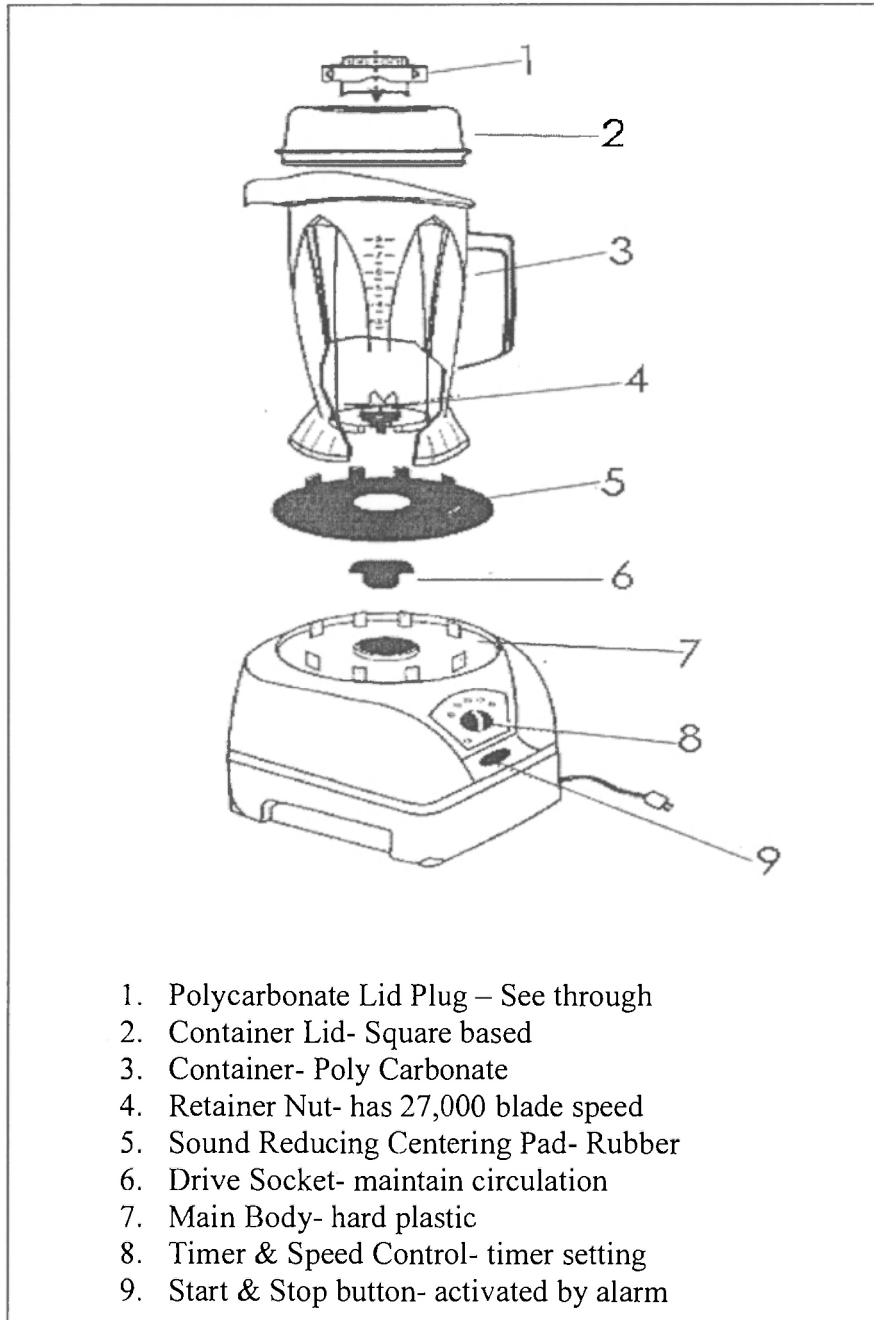
<b>Term</b>	<b>Function</b>
(a) Planning Proposal	i) Done to inform the current status of a certain project or research that is still in process.
(b) Progress Report	ii) Done to inform the status or result of a project or research that is held outside of the workplace/field.
(c) Field Trip Report	iii) Done to suggest a solution in order to improve a current situation/status.
(d) Research Proposal	iv) Done to explain the suitability or a condition of specific items.
(e) Inspection Report	v) Done to ask for a grant or fund from a certain organization in order to carry out an experiment or study.

(5 marks)

Name: \_\_\_\_\_

Matric No: \_\_\_\_\_

**Q3** Below is a diagram of a food processor. Write a technical description of the object and include physical and functional aspects in the description. You should write not more than 250 words.



**Figure 1: Food processor**

(30 marks)



Name: \_\_\_\_\_

Matric No: \_\_\_\_\_

**Q4** You are conducting a small survey entitled '*Communication Between Students and Lecturers in University Tun Hussein Onn Malaysia (UTHM)*'. The followings are the objectives of your survey:

1. to identify modes of communication preferred by both students and lecturers
2. to investigate the effectiveness of the modes chosen for communication
3. to find out how frequent students communicate with their lecturers both inside and outside classrooms.

You plan to distribute a set of questionnaire to the students in order to collect the information. The following are types of questions available that you can use in designing the questions. Write **TWO (2)** questions for each of the following types. The questions should be based on the given objectives. **DO NOT** include personal particular questions such as age or gender.

(a) Multiple choice

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(b) Ranking

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Name: \_\_\_\_\_

Matric No: \_\_\_\_\_

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(c) Yes/No

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(d) Scale/rating

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(e) Open-ended

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(25 marks)



Name: \_\_\_\_\_

Matric No: \_\_\_\_\_

**Q5** You are the newly elected President of *Students' Representative Council, Universiti Tun Hussein Onn Malaysia* (SRC UTHM). You are requested by the advisor of SRC UTHM to organise a leadership programme for all university students in order to train them to be leaders. Write a proposal to the advisor, which includes the following components:

(a) Problem Definition

(6 marks)

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(b) Objectives

(6 marks)

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