



# **KOLEJ UNIVERSITI TEKNOLOGI TUN HUSSEIN ONN**

## **PEPERIKSAAN AKHIR SEMESTER I SESI 2004/05**

**NAMA MATA PELAJARAN : TECHNICAL WRITING**

**KOD MATA PELAJARAN : UMB 1042**

**KURSUS : BDP/BIT/BBV  
BET/BER/BEM/BEP  
BFA/BFB/BFC/BFP  
BPA/BPB/BPC/BPD**

**TARIKH PEPERIKSAAN : OKTOBER 2004**

**JANGKA MASA : 2 JAM**

**ARAHAN : SILA BACA ARAHAN DI MUKA  
SURAT DUA (2)**

**PUSAT PENGAJIAN KEMANUSIAAN DAN KOMUNIKASI  
KOLEJ UNIVERSITI TEKNOLOGI TUN HUSSEIN ONN**

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**SEMESTER 1 SESI 2004/05**

Full Name

I.C Number

Matrix Number

Course Code

Time/Date of Exam

Lecturer

**INSTRUCTION**

- (1) Answer **ALL** questions.
- (2) The examination question paper consists of **5** pages.
- (3) All answers are to be written on the answer booklet provided.
- (4) Both examination question paper and answer booklet are to be handed to the test administrator at the end of the examination.
- (5) The evaluation unit is made up of three components :
- |                      |   |            |            |
|----------------------|---|------------|------------|
| A. Referencing Skill | - | 20 minutes | (20 marks) |
| B. Essay Writing     |   | 50 minutes | (40 marks) |
| C. Report Writing    |   | 50 minutes | (40 marks) |

Section A (20 marks)

Q1 Write the following references that you have used in your project using the APA style.

A second edition book written by William S. Pfeiffer in year 2001, the book which entitled Technical Writing- A Practical Approach was published by Macmillan Publishing Company in New York.

(4 marks)

- ii. A newspaper article :Urbana Firm Obstacles to Office Project from Berita Hari-Hari. The article was dated 12th October 2004 and can be found on page 4.

(4 marks)

- iii. A journal article found in Malaysian Social Studies Journal, Volume 2 entitled Cultural Thoughts Differences among Malay Dialect Speakers. This article is from page 283-303 of the journal was authored by Maria binti Ahmad and Lee Hsien Long.

(4 marks)

- iv. An article from the world wide web retrieved on July 24, 2004 from <http://www.zoology.ubc.ca/bpg/plagiarism.htm>; a site run by Writing for Professionals Organization. The article with the title Plagiarism: What It Is, and How to Avoid It was authored by Ahmad bin Ali, Ajay a/l Ram and Chow Yuen Fat in year 2003.

(4 marks)

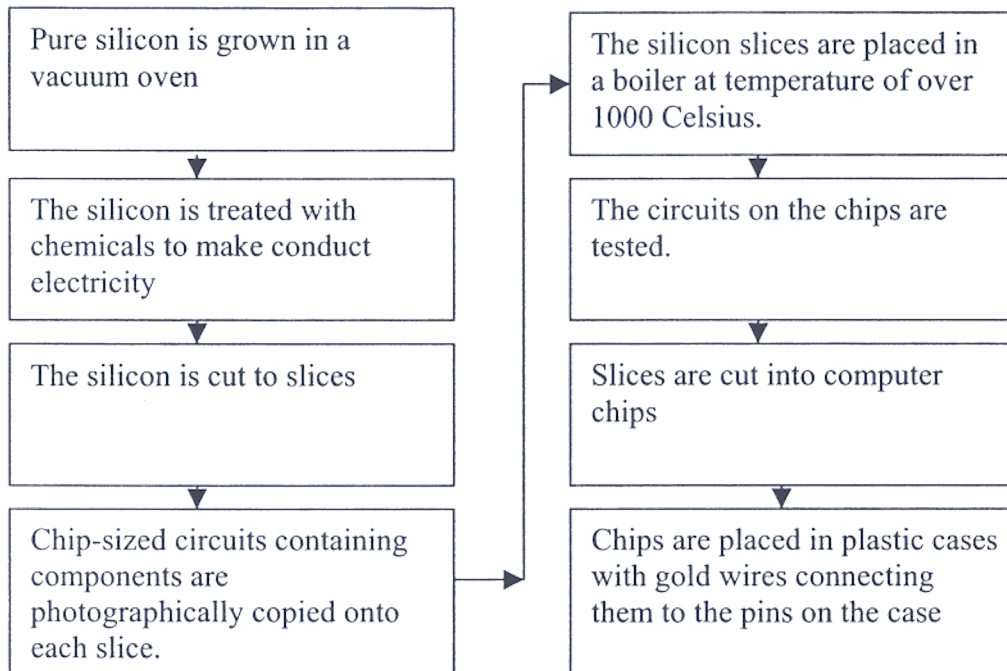
- v. A 2004 motion picture entitled; Putera Gunung Kinabalu directed by Encik Uwhy bin Sari, produced by Taira Jackie. This picture was produced by OK Films in Kuala Lumpur.

(4 marks)

Section B (40 marks)

Q2 Study the following diagram carefully. The diagram shows the process of making computer chips for mobile phones. Write a technical description of the process.

**The Process of Producing a Computer Chip**



Section C (40 marks)

- Q3 In January 2003, a research was conducted on the use of electronic forum among academicians of Kolej Universiti Teknologi Tun Hussein Onn. In January 2004, the same research was conducted once again to determine if the demand has changed. The results are tabulated in Tables 1 and 2.

Using the information given in the tables, describe and interpret the data.

**Table 1: Regularity of E-Forum Usage.**

<b>Frequency</b>	<b>2003</b>	<b>2004</b>
Regularly	50 %	85 %
Occasionally	40 %	10 %
Seldom	6 %	4 %
Never	4 %	1 %

**Table 2: E-Forum Usage**

<b>Purpose</b>	<b>2003</b>	<b>2004</b>
Communicate with students	30 %	40 %
Send data/lecture notes	40 %	45 %
Request information	10 %	10 %
Socialize with colleagues	18 %	5 %
Others	2 %	0 %